RICHARD SMART SCHOLARSHIP

SCHOLARSHIP DETAILS

The Richard Smart Scholarship recognizes exceptional academic achievement. Named after Richard Kaleiokū Palmer Smart, the 6th generation family of Parker Ranch in Waimea, this scholarship is available to students applying for admission to grades 9-12 at Parker School and continues his legacy of commitment to the education and wellbeing of future generations. This merit award will be given to students with an exceptional academic record and great academic potential. The Richard Smart Scholarship provides up to 75% of annual tuition and renews each year of the recipient’s high school career based upon excellent academic progress and an exemplary disciplinary record. This award is not given in addition to regular need-based financial aid, but in lieu of it. The applicant’s degree of financial need is given consideration as well.

ELIGIBILITY

To be eligible to apply for the Richard Smart Scholarship, students must complete the process to apply for admission to grades 9-12 at Parker School for the 2024-2025 school year. Additionally, students must have an excellent academic record and submit a financial aid application to Parker School.

HOW TO APPLY FOR THE RICHARD SMART SCHOLARSHIP - DEADLINE FEBRUARY 1, 2024

*All sections must be complete and submitted before midnight on this date. No exceptions to this deadline.

1. Complete all components of the admissions application process:
   - Follow procedures as detailed on the admissions procedures of the school’s website, parkerschoolhawaii.org
   - Academic records are a critical component of the scholarship review process; please ensure that these are submitted according to the admissions process guidelines

2. Submit a financial aid application:
   - The financial aid application is located on the school’s website, parkerschoolhawaii.org

3. Complete the Richard Smart Scholarship application:
   - The parent and student components of application should be completed and submitted to Parker School
   - The application form is available at the front desk in the main hall or may be downloaded at www.parkerschoolhawaii.org

4. Request a letter of academic recommendation:
   - Applicants should request a letter of recommendation from an academic teacher who is not related to the student
   - The letter should be submitted directly to Parker School by the recommender via mail or email (you may provide the attached page and an addressed, stamped envelope to aid them in your request; see address below)
   - The letter should describe the academic merit and potential of the student, as well as the student’s contribution to their learning community
   - Applicants should give the recommender ample time to complete and submit the letter
5. Request a letter of personal recommendation:
   • Applicants should request a letter of personal recommendation from an additional adult. Examples of a person able to provide such a recommendation would be a coach, instructor, or community leader.
   • The letter should be submitted directly to Parker School by the recommender via mail or email (you may provide the attached page and an addressed, stamped envelope to aid them in your request, address below)
   • The letter should articulate the passion, commitment, potential, or accomplishment of the student in their given area of interest, or who can shed light on the character of the student
   • Applicants should give the recommender ample time to complete and submit the letter

6. Submit an essay with a minimum of 500 words responding to the following questions:
   • Richard Smart, the namesake of this scholarship, left a legacy of commitment to the education and wellbeing of future generations. What would be your legacy to give back to the community from your potential Parker School experience?
   • Essay must be typed, double-spaced and reflect excellence in form, structure, and content
   • A hardcopy or digital copy of the essay should be delivered to Parker School (address below) by February 1, 2024

7. Scholarship finalists will be contacted for an interview
   • Scholarship finalists will be interviewed by a review committee after the submission deadline
   • The admissions office will contact eligible applicants to schedule the interview

8. Applicants will be notified of the scholarship decision on the date of admission notification, March 8, 2024

Parker School Admissions Office
65-1224 Lindsey Road
Kamuela, HI 96743
admissions@parkerschoolhawaii.org

Please note: Children of Parker School employees and children of the Parker School Board of Directors are not eligible to receive the Richard Smart Scholarship.
RICHARD SMART SCHOLARSHIP APPLICATION

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PARENT/GUARDIAN COMPLETE THIS PAGE:

Today’s Date: 

Applicant’s Name: 

Grade in 2024-2025: 

Parent/Guardian Names: 

Phone No.: 

Primary Email: 

SCHOLARSHIP REQUIREMENTS – DUE FEBRUARY 1, 2024

☐ My child’s online admission application is complete and has been submitted to Parker School

☐ My financial aid application is complete and has been submitted to Parker School

☐ My child’s Richard Smart Scholarship letters of reference (2) have been requested and submitted to Parker School

Please have your child complete the student questionnaire portion of this packet, following the instructions carefully.
COMPLETING A LETTER OF ACADEMIC RECOMMENDATION 
FOR RICHARD SMART SCHOLARSHIP APPLICANTS

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ELIGIBILITY

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INSTRUCTIONS FOR TEACHER SUBMITTING A LETTER OF RECOMMENDATION

To aid the Richard Smart Scholarship Review Committee in understanding the applicant’s particular strengths, please provide a letter of recommendation that includes the following information:

- Your name, title, and organization
- How long you have known/taught the student
- Subjects in which you have instructed the student
- The student’s strengths and/or growth in your class (including class standing, if applicable)
- Any examples that illustrate the student’s positive contribution in the classroom environment
- Any further information you would like to share with us as to why you recommend this student for the Richard Smart Scholarship

Please submit your letter of recommendation by hardcopy mail (or as an attachment via email) by February 1, 2024 to:

Parker School Admissions Office
65-1224 Lindsey Road
Kamuela, HI 96743

admissions@parkerschoolhawaii.org

Your letter will be held in strict confidence and will be viewed only by the Richard Smart Scholarship review committee.
COMPLETING A LETTER OF PERSONAL RECOMMENDATION
FOR RICHARD SMART SCHOLARSHIP APPLICANTS

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INSTRUCTIONS FOR SUBMITTING A LETTER OF PERSONAL RECOMMENDATION
To aid the Richard Smart Scholarship Review Committee in understanding the applicant’s particular strengths, please provide a letter of recommendation that includes the following information:

• Your name and relationship to the applicant
• How long you have known the student
• Your perspective on this student’s commitment to their area of passion
• Any examples of their strength of character
• Any further information you would like to share with us as to why you recommend this student for the Richard Smart Scholarship

Please submit your letter of recommendation by hardcopy mail (or as an attachment via email) by February 1, 2024 to:

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